



Volunteer Partnerships & Development (VPD) Charter

VPD Purpose Statement

We foster and sustain meaningful collaborations with volunteers, to enable SHINE to deliver positive impact to our service users, to bring care and growth for our people and community.

The Charter

The SHINE VPD Charter sets out the 5 key principles and spirit which underpins effective and meaningful partnerships with you, our volunteer, in enabling SHINE to advance our mission and achieve our vision.

① Meaningful Volunteer Roles

SHINE will carefully design volunteer roles to meet need so that you are engaged in meaningful roles that value-add to our service users' care. As such, we are also open to co-creating meaningful volunteer roles with you.

You can come alongside us in this meaningful partnership by fulfilling your commitment and keeping us informed of any changes in your attendance and/or change in particulars.

② Healthy & Safe Environment of Care

SHINE will endeavour to partner with you in ways that ensures your health, safety and well-being, as well as that of other volunteers, our staff, service users, partners and interns.

You will create a safe environment of care for all by ensuring health and safety and maintaining healthy boundaries with service users. You will also build a conducive and pleasant environment of care by using resources responsibly, as well as ensuring cleanliness and good hygiene.



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③ Effective Volunteer Partnerships

SHINE strives to equip our social service professionals with volunteer partnerships and development skills and support them in their partnership with you, through effective tools, resources, structures, policies, and processes.

You can help us to enhance the volunteering experience by giving feedback and suggestions in a constructive manner.

④ Care & Recognition

As important partners of care, we seek to always appreciate and recognize your efforts through meaningful and appropriate means and extends to you, camaraderie and care. We are also serious about offering quality care for our service users to enable them to maximize their potential.

You also agree to care for myself while volunteering and if necessary, approach SHINE to discuss your volunteer assignment and self-care plan. you will safeguard the rights of all individuals that you come into contact with while volunteering and you will support their growth through positive role modeling.

⑤ Growth and Development

We seek to provide opportunities for you to also experience personal growth and be equipped with relevant skills in helping you carry out your volunteer role effectively and efficiently.

You will actively participate in debriefs as well as induction, training, and development programmes which we may organize to facilitate this.

For more details, you may refer to the Volunteer Undertaking Form. We thank you and all our volunteers for choosing to partner SHINE in enabling children and youth to maximize their potential.

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